Previous references.

File No. 517-12

1912.

Serial Nos. 1-2

(S.A)

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1-2

Part B. for May 13

SUBJECT.

Rules regarding the issue of pension payment orders.

From the Comptroller No 5971/Pen 709 dy 6.3.13
States that procedure relating to pension payments is not uniform; in some talukas Treasuries confused & unauthorised extracts of the Dy offr's halves; in others copies authenticated by Dt Dy offrs & in a few cases originals sent to the Dt Treasury are being used for noting pension payments; that the identification of the pensioner in respect of the mark of identification - the most important point is not observed according to present procedure; Suggests modification of rules by ordering that P.Poó be filed in Treasuries in which payment of pension is made & the District Treasuries should maintain a register of P Poó for each Taluk, & solicits orders

G. R. S. 58

Reg. 2048.13

if it meets with the approval of Govt to bring the System into effect from the next official year.

2. To Comptroller - No H6858 dy 22.5.13

Approves of the Comptroller's suggestion viz

(1) that the Po Po's received from the Comptroller's office should in original be forwarded to the Taluk Treasuries where payments are made

(2) the duty of returning the Dry off Po's half under certain circumstances rests on the Treasuries where payments are actually made; the DT Treasury in such cases simply maintains a register of such orders for each Taluk within the DT.

G.R.S. 11] 1912-3

GENERAL AND REVENUE SECRETARIAT.

(S+A)

NOTES.

File No. 547-12

FILE HEADING.

Rules re the use of Pension Payment Orders

From

The Comptroller,

No. 5971 / Pen 709 Dated 6th / 14th March 1913 Received 15/3/13

Diary No. 3693	Enclos. -	Spare Copies. -	Serial No. 1

BRIEF ABSTRACT OF LETTER.

1. States that procedure relating to pension payments is not uniform; in some taluk treasuries confused & unauthenticated extracts of the Irr Off's halaves, in others copies authenticated by the Dy. Treasury Officers & in a few cases originals sent to the Distt Treasury are being used for noting pension payments; that the identification of the pensioner in respect of the marks of identification – the most important point is not observed according to present procedure; suggests modification of rules by order that P.P.O's be filed in Treasuries in which payment of pensions is made & the Distt Treasuries should maintain a register of P.P.O's for each Taluk; solicits orders if it meets the appl. of foot to bring the system into effect from the next Official

NOTES AND ORDERS.

2. On receipt of order sanctioning pension, Comptroller issues PPO under Art 508, P.P.O. to the District Treasury Officer concerned to make payment of pension under Art 514 as a general rule.

3. Art 520 authorises payment of pensions by

NOTES—First Sheet.

GPB—30,000—12-8-11

General and Revenue Secretariat.

S & A File No. 517 of 1912

Serial No.

the District Officers at their headquarters or by their orders in any of the sub Treasuries under them. This rule as it is, follows the British Indian Rule (Vide Art 952, C.S.R.)

4 Comptroller suggests that all the P.O's be kept in the Dist^t or Taluk Treasury where the payment is to be made and that a register be maintained in the District Treasury showing the no. of P.O's in each Taluk under it.

5. If his suggestion meets with the approval of Govt, he solicits order to introduce the new system from 1.7.13 to secure uniformity of procedure.

6 It is also a matter for consideration whether on approval of the Comptroller's suggestion, any addender is necessary to Chapter XXX of M.S.R.

A.G.M. 77 B.R.M. 22-3-'13

7. The District Treasury is the only disbursing Treasury of Taluq Treasuries only so much work as may be assigned between it & the Dt Ty. The District Ty Officer is the responsible officer and the Ty Officer shall sign the final Memo written by him & the Sh note on the Reverse the final Memo from the Vouchers used from the Taluq Ty. & the Sum

A wrong analogy. This is the case in British India but not in Mysore. In Mysore, Taluk transactions are not daily incorporated in Dist. Ty accounts & the Dist. Ty. Balance does not include the Taluk Ty. Balances. BR

NOTE—Contn. sheet.

31/3.

GPB—65,000—17-6-12.

Serial No.

time is requisite necessary that the record in the Taluq Sheristadar should be complete & not confused. In the Madras Presidency I found that separate sheets on plain paper of Duty Officers half were printed and when any part of a petition was to be made as a Taluq this plain paper Deputy Officers half was filled up by the Duty and sent on to the Taluq Deputy the Official Duty Officers half being retained in the Duty. This Course would meet all the requirements and leave the Official Duty Officers half in the Duty which would force the Public to procure some record which would be complete of itself without the Duty Officers half itself, to remain from his custody. The Peons Cadre asked to provide a number of Copies on plain paper Public to the Deputy Collectors on circuit.

H Secy

28/8/12

8 In my opinion

(a) The officer actually making the payment should have the Treasury officer's half prepared in the

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

General and Revenue Secretariat.

S & A File No. 517 of 1912

Serial No.

Comptroller's office & note payments on the back of it as they are made.

(b) The maintenance of Treasury offices half in respect of Taluk ~~offices~~ payments is superfluous. In practice these halves are seldom properly maintained by notes being made of every payment. The note of payments involves a considerable amount of ~~trouble~~ unnecessary trouble on the Dist. Try staff.

Detailed audit of each person payt is made in the Comptroller's office & so an intermediate check or audit in the Dist. Try is not required.

(c) The Comptroller's proposal may be sanctioned. It is a deviation from the practice in British India but it is a measure which will do away with a certain amount of duplication of work which now presses heavily on the overworked District Treasuries. Our Taluk Treasuries are not worked exactly as Sub-Treasuries in British India and I do not see any risk in introducing the change proposed.

2212 / 31.3.13

Dewan) 31/3 31.3.13

9. I should be glad to have the opinion of the Councillors on this proposal.

5.4.13 (Rc

Subject to Sec's for favour of advising Circular

5.6.13

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

(5)

F. R. S. 12]

General and Revenue Secretariat.

S & A File No. 517 of 1912

Serial No.

Branch itself may circulate
Draw 11/4

Circulated for Consideration

LB 10/4 Draw 11/4

W. I think the alteration proposed is an improvement & is not attended with any disadvantage. It may be sanctioned—

13/4/13

LB 14/4

H. W. H. 15

2 Journals)

11. The Comptroller's proposals may be accepted.

16/4/13

2552
18.4.13

Dewan

LB 17/4 Draw 7/4

Orders may issue accordingly

13/4 24.4.13

LB 25/4 Draw 26/4

NOTE—Contn. sheet.

GPB—35,000—17-6-12.

G. R. S. 12]

General and Revenue Secretariat.

Sta File No. 517 of 1912-13.

Serial No.

Draft cir W
DM 47 Abt
28. 4. 13.

Please put up a true clean draft

Draft cir W
DM-47 Abt
14-5-13.

Agreed)

Issue as corrected. The fair copy should be carefully read over

2 To the Comptroller.
No H 6858 Dr 22. 5. 13.

Approves of the Comptroller's suggestion viz (1) that the P-P. orders ~~prepared~~ received from the Comptroller's office should in original be forwarded to the Dt Treasuries where payments are made. ~~Where~~ (2) The duty of returning the Dy officer's draft under certain circumstances rests on the

NOTE—Contn. sheet.

GPB—65,000—17-5-12.

G. R. S. 12]

(7

General and Revenue Secretariat. | S 4a File No. S-17 of 1912

Serial No.

ab 4 13

Treasuries where payments are actually made, the Dt Treasury in such cases simply maintains a registers of such orders for each Dt within the Dt.

NOTE—Contn. sheet.

XPB—65,000—17-9-12.

It is requested that in future communications on the subject, the No. and date of this letter, and the distinguishing letters below the number as given opposite, may be quoted and addressed to the Comptroller, Mysore Government.

No. 5771
Fr Pen.709.

OFFICE OF THE COMPTROLLER, MYSORE GOVERNMENT,

Dated Bangalore, the 6th March 19 13.

FROM

J. S. CHAKRAVARTI, ESQ., M.A.,
F.R.A.S., etc.,
Comptroller to the Government of His Highness the Maharaja of Mysore.

DIARY No. 3593

10/2-10 13
SECTION 5(a)
FILE No. 572-12
SERIAL No. 1

To

....., Esq.,

The *Secretary to the Government of Mysore,*

Financial Department.

SIR,

I have the honor to bring to the notice of Government that the rules relating to pension payments, as they now stand, require two copies of Pension Payment Orders to be prepared in my office and sent to the District Treasury. One of these is required to be delivered to the pensioner and the other, which is said to be "the Treasury Officer's half" is retained in the District Treasury. In cases where payments are desired at any Taluk Treasury, the District Treasury is required to send an authenticated copy of the Treasury Officer's half to the Taluk where this is filed as an authority for payment of pension.

2. During my inspection of several Taluk Treasuries, I observed that the procedure relating to these pension payment orders was not, however, uniform in all the Talukes. In many of the Talukes, confused and unauthenticated extracts of the Treasury Officer's halves prepared by the Taluk officials themselves were maintained as authority for making payments and used for noting the monthly payments thereon. In other Talukes, copies of Treasury Officer's halves authenticated by the

Rec.—Gl. 17]

.....Department.

19/4.

FROM

J. S. CHAKRAVARTI, ESQ., M.A.,
F.R.A.S., etc.,
Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To

.....ESQ.,

Secretary to the Govt. of Mysore,

Genl. Dept. .....*Dept.*

Dated

Despatched 14-3-13

Received

No. 5971
P. 709

Subject matter.

Remits. to the Indian Govt. re the pension of engineer etc —

12

the District Treasury Officer had been received and were being used; while in a few instances, the originals themselves had been sent by the District Treasury to the Taluk Treasury, the District Treasury, apparently keeping a copy.

3. One of the most important points that has to be observed at the time of each payment of pension at any Treasury is the - identification of the pensioner in respect of the marks of identification as noted in the Treasury Officer's half.

4. According to the rules now in vogue, this check cannot be exercised in the Taluk Treasuries, since the originals which alone - ~~has~~ have these marks etc., are not required to be kept in the Taluks.

5. Besides this, the rule regarding the return of pension payment orders relating to pensioners deceased or of pensioners lapsed cannot be followed by the Taluks as they say that in most - cases it is only a copy or extract made by them that they file and not the original. This has resulted in maintaining a confused file of pension payment orders in which pension payment orders in force and those lapsed are all mixed up unsorted. To make the practice uniform throughout the Province, I would propose to modify the rules in this respect. The original copies of pension payment orders may hereafter be ordered to be filed in the Treasuries in which payment of pensions is made. The District Treasuries are at present exercising only a nominal check and all that they may be asked to do hereafter will be the maintenance of a register of pension payment orders for each Taluk. The other checks regarding lapses of pension etc., which are not, however, now effectively exercised, may be left to be done in the audit office.

6. This system will greatly reduce the work of the District Treasuries without any corresponding increase being felt in the - Taluks. If this proposal meets with the approval of the Government

arrangements

arrangements will be made to bring the system into effect from the commencement of the next official year.

I request the favour of an early reply in the matter.

I have the honor to be,

Sir,

Your most obedient servant,

B Chakravarti

COMPTROLLER.

M. P.

REVERSE OF PENSIONER'S HALF.

AMOUNT OF PENSION Rs.*

Every separate payment is to be recorded below by the Disbursing Officer.

Month for which pension is due.	19 –19 .		19 –19 .		19 –19 .		19 –19 .		19 –19 .		Remarks.
	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials.	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	
July. ...											
August ..											

Blank space for folding.

September...	
October ..	
November ..	
December ...	
January ...	
February ...	
March ...	
April ...	
May ...	
June ...	

Blank space for folding.

Month for which pension is due.	19 –19 .		19 –19 .		19 –19 .		19 –19 .		19 –19 .		Remarks
	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	
July ...											
August ...											
September...											
October ...											
November ...											
December ...											

Blank space for folding.

January ...	
February ...	
March ...	
April ...	
May ...	
June ..	

* In words.

REVERSE OF TREASURY OFFICER'S HALF.

AMOUNT OF PENSION Rs.*

This document is to be retained by the Disbursing Officer so long as the authority remains in force and in such manner that the Pensioner shall have no access to it. Every separate payment is to be recorded below :—

Month for which pension is due	19 -19 .		19 19 .		19 -19 .		19 -19 .		19 -19 .		Remarks
	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	
July ...											
August ...											
September ...											
October ...											
November ...											
December ...											
January ...											
February ...											
March ...											
April ...											
May ...											
June ...											

Month for which pension is due	19 -19 .		19 -19 .		19 -19 .		19 -19 .		19 -19 .		Remarks
	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	Date of payment	Disbursing Officer's initials	
July ...											
August ...											
September ...											
October ...											
November ...											
December ...											
January ...											
February ...											
March ...											
April ...											
May ...											
June ...											

* In words.

Finl. 109B.]

TREASURY OFFICER'S HALF.

Place for signature of Pensioner on the first payment made hereon. }

Head of Charge—Superannuation, Allowances and Pensions.

Class of Pension and Date of Order sanctioning it	Personal Identification	Height	Date or approximate date of birth	Sect	Residence showing Village	Amount of Monthly Pension
Govt. Pro No. Dated		F. I.				Rs. A. P.

No. [redacted]

COMPTROLLER'S OFFICE,

Bangalore ——— *190* .

SIR,

UNTIL FURTHER NOTICE, and on the expiration of every month, be pleased to pay to ——— the sum of Rupees ———

being the amount of ——— PENSION, as ———

upon the production of the counterpart hereof, taking from the claimant a receipt for the amount according to usual form. With effect from ——— 190 .

TO THE DY. COMMR., TRY. DEPT.,

——— DISTRICT.

Payable at the ——— Treasury.

Comptroller.

GPP 2-11-05—4000.

NOTE.—Payment under this order is to be made only to the Pensioner in person, with the following exceptions:—

(a) To persons specially exempted by Government.

(b) To females unaccustomed to appear in public and to persons unable to appear on account of illness or bodily infirmity.

Payment in both classes (a) and (b) is made on production of a Life Certificate signed by a responsible Officer of Government, or other well-known and trustworthy person (Article 493 to 496—M. S. R.)

(c) To any person sending a Life Certificate signed by some person exercising the powers of a Magistrate of any class under the Criminal Procedure Code, or by any Registrar or Sub-Registrar under the Registration Act, or by any pensioned Officer who before retirement, exercised the powers of a Magistrate or by any Gazetted Officer of Government (Articles 493 to 495, M.S.R.)

Thumb	1st Finger	2nd Finger	3rd Finger	Little or 4th Finger

Certified that the above finger prints have been taken in my presence and under my personal superintendence from the left hand of late whose application for pension is herewith forwarded.

STATION,

Date 190 . }

Signature.

PENSIONER'S HALF.

Name of Pensioner _____

Head of Charge—Superannuation, Allowances and Pensions.

Class of Pension and date of Order sanctioning it	Date or approximate date of birth	Sex	Residence showing Village	Amount of monthly pension
				Rs. A. P.
Govt. Pro. No.				
Dated				

Copy

COMPTROLLER'S OFFICE,

Bangalore _____ 190 .

SIR,

UNTIL FURTHER NOTICE, and on the expiration of every month, be pleased to pay to _____ the sum of

Rupees _____

being the amount of _____ PENSION, as _____

upon the production of this Order and a receipt according to usual form.

To the DY. COMMR., TRY. DEPT.,

_____ DISTRICT.

Payable at the _____ Treasury.

Comptroller.

NOTE—1. Payment under this order is to be made only to the Pensioner in person, with the following exceptions :—

(a) To persons specially exempted by Government.

(b) To females unaccustomed to appear in public and to persons unable to appear on account of illness or bodily infirmity.

Payment to both classes (a) and (b) is made on production of a Life Certificate signed by a responsible Officer of Government, or other well-known and trustworthy person (Articles 493 to 496—M. S. R.)

(c) To any person producing a Life Certificate signed by some person exercising the powers of a Magistrate of any class under the Criminal Procedure Code or by any Registrar or Sub-Registrar under the Registration Act, or by any pensioned Officer who, before retirement, exercised the powers of a Magistrate or by any Gazetted Officer of Government (Articles 493 to 496—M. S. R.)

2. On the decease of the Pensioner, this order should be immediately returned by his family to the District Officer with a report of the date of his decease.

G.R.S. 28]

5

File No. 517

Serial No.

Diary No. of letter replied to 3593.

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT.
(Sta.)

, the 191 .

Date of issue 22nd May/13

Signed by W.F. Narasimha

READ—

Letter No. 5971 / Rev 709 dated the 14th March 1913 from the Comptroller to Govt. pointing out that the procedure relating to the Pension Payment orders is not uniform in all the Taluks and Suggesting a modification of the existing rules in this respect so as to make the practice uniform throughout the Province.

ORDER THEREON. ~~No.~~

over.

SUBJECT.

2 copies typed as directed JNN 21-5-13

Order thereon No 76858 of 22nd May 1913

As the rules now stand, two copies of Pension Payment orders are prepared in the Comptroller's office and sent to the District Treasury. One of these is delivered to the pensioner and the other which is said to be "the Treasury officer's half" is retained in the Dt Treasury. In cases ~~in which~~ where payments are desired at any Taluk Treasury, the Dt Treasury is required to send an authenticated copy of the Treasury officer's half to the Taluk where this is filed as an authority for payment of pension. The Comptroller brings to the notice of Govt that these rules are not uniformly followed in all the Taluks. He observes that in many of the Taluks, confused and unauthenticated extracts of the Treasury officer's halves prepared by the Taluk officials themselves are maintained as authority for making payments and used for noting the monthly

GPB-20,000—2-10-11

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

monthly payments thereon and that in other Taluks, copies of Treasury officer's halves — authenticated by the Dt Treasury officer are received and ~~being~~ used, while in a few other instances, the originals themselves are sent by the Dt Treasury to the Taluk Treasury, the Dt Treasury apparently keeping a copy. ~~Accordingly~~ The identification of the pensioner at the time of each payment of pension ~~is~~ when pays are made in the Taluk treasuries is not possible since the originals of the Treasury officer's halves which ~~alone~~ contain the marks of identification are not kept in the Taluks. Besides the rule regarding the return of pension payment orders relating to pensioners deceased or of ~~pensions~~ pensions lapsed cannot be followed by

by the Taluks as in most cases it is only a copy or extract made by the Taluk officials themselves that are filed ~~are filed~~ and not the original.

2. To remedy these defects and to make the practice uniform throughout the Province, the Comptroller proposes to modify the rules as under:—

(1) ~~The original copies of~~ Both halves of Treasury officer's bill for pension payment orders received from the Comptroller in Dist. Treasuries should be forwarded in original to the Taluk Treasuries in cases in which payments are to be made at Taluks. ~~Should be filed in the Treasuries in which payment of pension is made.~~ No copies of such orders need be maintained in District Treasuries & payments need not be noted at head quarters.

(2) The duty of returning the Treasury officer's half of pension payment orders under certain circumstances e.g. when pension is not drawn for more than six months, on death of pensioner will rest on the Treasury actually making the payment. Such communications from Taluks should however be always addressed through the Dist. Treasuries.

2 (ii) The Dt. treasuries should simply maintain a register of pension payment orders for each Taluk within the District which will be a permanent record & in which monthly payments will not be noted. ~~The Comptroller's proposal is approved.~~ New entries should be made in this register from Pension payment orders received from the Comptroller & communications / notes of death intimation from Taluks.

3. The Comptroller's proposals which in the opinion of Govt. is an improvement and is not attended with any disadvantage is approved. Necessary addenda will be issued by that Dept to the Dist. and Taluk Treasury manuals.

~~In~~ H. Secy. 15/5/13

To the Comptroller.

GPB—15,000—13-11-11

17/5/13

Fair draft

19

Proceedings of the Government of His Highness
the Maharaja of Mysore.

Read:-

Letter No. 5971/Pen.709, dated the 14th March 1913, from the Comptroller to Government, pointing out that the procedure re-lating to the Pension Payment orders is not uniform in all the Taluks, and suggesting a modification of the existing rules in this respect so as to make the practice uniform throughout the Province.

Order thereon No. H 6858 / S-H 517-12-2

Dated, Bangalore, the 22 May 1913.

As the rules now stand, two copies of Pension Payment orders are prepared in the Comptroller's Office and sent to the District Treasury. One of these is delivered to the pensioner and the other which is said to be "the Treasury officer's half" is retained in the District Treasury. In cases where payments are desired at any Taluk Treasury, the District Treasury is required to send an authenticated copy of the Treasury Officer's half to the Taluk where this is filed as an authority, for payment of pension. The Comptroller brings to the notice of Government that these rules are not uniformly followed in all the Taluks. He observes that in many of the Taluks, confused and unauthenticated extracts of the Treasury Officer's halves prepared by the Taluk officials themselves are maintained as authority for making payments and used for noting the monthly payments thereon and that, in other Taluks, copies of Treasury officer's halves authenticated by the District Treasury Officer are received and used, while in a few other instances the originals themselves are sent by the District Treasury to the Taluk Treasury, the District Treasury apparently keeping a copy. The identification of the pensioner at the time of each payment of pension in the Taluk Treasuries, when payments are made there, is not possible since the originals of the Treasury officer's half which contain the marks of identification are not kept in the Taluks. Besides, the rule regarding the

the return of pension payment orders relating to pensioners deceased or of pensions lapsed, cannot be followed by the Taluks, as,in most cases, it is only a copy or extract made by the Taluk officials themselves that are filed,and not the original.

2. To remedy these defects and to make the practice uniform -- throughout the Province the Comptroller proposes to modify the - rules as under:-

(1) Both halves of Pension Payment orders received from the --- Comptroller in District Treasuries should be forwarded in original to Taluk Treasuries in cases in which payments are to be made at Taluks. No copies of such orders need be maintained in District Treasuries and payments need not be noted at headquarters.

(2) The duty of returning the Treasury Officer's half of Pension Payment orders under certain circumstances, e.g., when pension is not drawn for more than six months, on death of pensioner,&c., -- will rest on the treasury actually making the payment. Such communications from Taluks should,however, be always addressed --- through the District Treasuries. The District Treasuries should simply maintain a register of Pension Payment orders for each -- Taluk within the District,which will be a permanent record and in which monthly payments will not be noted. New entries should be made in this register from pension payment orders received from the Comptroller and notes of death transfer &c., from communications received from Taluks.

3. The Comptroller's proposal which,in the opinion of Government, is an improvement and is not attended with any disadvantage is approved. Necessary addenda will be issued by that Officer to the District and Taluk Treasury Manuals.

Financial Secretary to Government.

To

The Comptroller to the Government of Mysore.

S.R.N.